

DRIVER EDUCATION NEW COURSE REPORT and STUDENT ROSTER

This report is due at least **seven days** prior to the start date of the course.

EMAIL: Driver.Education@Maine.gov

School Name: _____

Location where parent student orientation, traditional classroom and final exam will take place: _____

School License #: _____

Telephone #: _____

Instructors involved in this course to include parent student orientation (Class A & B): _____

Traditional classroom AAA online course Zoom/distance learning

Please check boxes above for all methods of instruction used for this course to include p/s orientation.

FOR INSTRUCTOR PREPARATION COURSE, PLEASE CHECK APPROPRIATE BOX BELOW:

CLASS A INTRODUCTORY COURSE CLASS B INTRODUCTORY COURSE COMMERCIAL VEHICLE INTRODUCTORY COURSE

Course start date: _____

Class ending date including final exam: _____

The start date of the course is the date of the parent student orientation.

Anticipated ending date of course: _____

(Date when all course requirements will be completed.)

Enter the **DATE** and **TIME** of P/S Orientation, each class and final exam on the table below.

Also list the date the online course starts and ends. (If applicable)

Cannot exceed 10 hours in a seven day period, i.e. if your course starts on Wednesday, your seven day period ends the following Tuesday. Please adjust accordingly if a holiday occurs during your course.

MONDAY date/time	TUESDAY date/time	WEDNESDAY date/time	THURSDAY date/time	FRIDAY date/time	SATURDAY date/time	SUNDAY date/time

Please list the p/s orientation date and time if applicable. Also list a Z for Zoom and a T for Traditional beside each entry.

NOTE: You MUST notify our office of any changes in your schedule, including cancellations, prior to the change.

LICENSEE'S SIGNATURE: _____

DATE: _____

STUDENT ROSTER

STUDENT NAME: (List alphabetically)			D.O.B.	PHONE #
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